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| --- | --- | --- | --- |
| **Meeting:** | Audit & Risk Sub-Committee | **Date:** | Select a date |
| **Meeting No.:** | Choose an item./2024 | **Time:** |  |
| **Chair:** | Choose an item. | **Venue:** | {insert venue here} |

**Members In Attendance:**

|  |  |
| --- | --- |
| Edwin Vandenberg | Board Director |
| Gary Dore | Board Director |

**Others In Attendance:**

|  |  |
| --- | --- |
| Nil |  |

**Apologies:**

|  |  |
| --- | --- |
| Robyn George | Board Director/Treasurer |

| **Item No.** | **Subject** |
| --- | --- |
|  | **Acknowledgement**  I acknowledge the traditional custodians of the land we are meeting on today, the Gunnai Kurnai people, and pay my respects to their Elders, past present and emerging. |
|  | **Appointment Of Positions**  Timekeeper: Choose an item.  Minute Taker: Choose an item. |
|  | **Declaration Of Conflict of Interest**  Nil |
|  | **Confirmation Of Previous Minutes**  Motion: That the minutes of the previous meeting, held on Select date from dropdown box, be accepted.  Moved: Choose an item.  Seconded: Choose an item. |
|  | **Matters For Committee Discussion & Recommendation to the Board**  5.1 {insert heading here}  {insert description here}  Action: {insert action here}  Motion: {insert motion here}  Moved: Choose an item.  Seconded: Choose an item.  {copy the above as needed for additional items} |
|  | **Other Business**  Nil |
|  | **Next Committee Meeting**  Date: Select date from drop down box  Time: Choose an item.  Venue: {insert venue here} |

|  |  |
| --- | --- |
| **Meeting Closed** | |
| Date: | Thursday, 4 July 2024 |
| Time: | Choose an item. |
| Chair: | Choose an item. |
| Signature: |  |
| Date signed: |  |
|  |  |